

**IEEE COMMUNICATIONS SOCIETY
TECHNICAL COMMITTEE ON RADIO COMMUNICATIONS (TCRadio)
Minutes of the meeting held during ICC'03
Wednesday, May 14, 2003, 12:30 pm - 14:00 pm
Capt. Cook Hotel, Quadrant Room, Anchorage, Alaska, USA**

Minutes prepared by Moe Win (moewin@MIT.EDU) and Witold Krzymien (wak@ece.ualberta.ca).

Meeting Chair: Moe Win, Dept. of Electrical Engineering and Computer Science, MIT.

Attendees:

Marcelo Alencar, Mohamed-Slim Alouini, Paul Hartmann, Takehiko Kobayashi, Witold Krzymien, Ron Smith, Saibun Tjuatja, Mehmet Ulema, Daniel Wong.

1. Call to Order and Introductions: The meeting was called to order at 1:00 p.m. Moe Win welcomed all the attendees. The attendees introduced themselves.

2. Approval of Minutes from Globecom'02:

" Minutes of the meeting held on Monday, November 20, 2002, at Globecom'02 (Taipei, Taiwan) were distributed earlier via e-mail by the TC Radio Chair, Marco Chiani.

" Witold Krzymien moved and Mohamed-Slim Alouini seconded that minutes be approved as circulated. The motion carried unanimously.

3. Opening Remarks by the Chair:

4. Technical Activities Council (TAC) Report:

" The financial situation of the IEEE for 2002/03 is weak due to economic down turn.

" A 4-stage process has been established to start a new journal. J-SAC will be an incubator for any new journal.

" Policies and procedures are now in place to start a new technical committee. Emerging Technologies Committee will be an incubator.

" The word "endorsed" instead of "sponsored" will be used to describe ComSoc sponsorship of conferences, which does not include a financial commitment.

" The use of ComSoc logo requires further approval.

" IEEE Fellowship is no longer a requirement to designate someone as a Distinguished Lecturer. Every distinguished lecturer agrees to offer a tutorial at a conference, if asked to do so. The Expert Lecturer designation will be discontinued.

5. Liaison Activity Reports:

6. Conference Reports:

" ICC'03: May 10-14, 2003 in Anchorage, USA

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" GLOBECOM'03: Dec. 1-5, 2003, San Francisco, USA

o TC Radio Reps.:

o TPC Chair: Willie Lu

o Format: General conference and 6 symposia.

o 730 papers submitted to the Wireless Communications Symposium (WCS); 33 sessions allocated to the Symposium (8 papers each). Chair of the Symposium, Djamel Zeghlache asked for help from TC Radio in reviewing about 50 papers by 31 May; he sent a follow-up e-mail on the matter on 17 May.

" ICC'04: June 20-24, 2004 in Paris, France

o TC Radio Rep:

o TPC Chair: Hikmet Sari

o Format: 9 symposia; no general conference

o The TPC for the Wireless Communications symposium has been formed. Co-Chairs: Marco Chiani and Mohsen Guizani. Co-sponsors, in addition to TC Radio, are satellite communications committee, personal communications committee and communications switching committee.

" GLOBECOM'04: Nov. 29- Dec. 3, 2004 in Dallas, USA

- o TC Radio Reps:
- o TPC Chair: Ted Rappaport
- o Call For Papers is now available on the web.
- o Symposium on Wireless Communications, Networks, and Systems, has 4 co-chairs. Witold Krzymien represents TC Radio as a co-chair, and attended the meeting at ICC'03.
- o Further information will be provided when minutes of the ICC'03 meeting are received from Ted Rappaport.
- o Globecom'04 Workshop on Wireless Sensor Networks
- o Globecom'04 Workshop on RF Tagging

" ICC'05: 2005, Korea

- o TC Radio Rep.:

7. Old Business:

8. New Business: SPCE and Sat Comm Technical Committee would like to collaborate with TC Radio on symposia programs.

9. Adjournment: The meeting adjourned at 2:00 pm.